

Beijing Jingneng Clean Energy Co., Limited

北京京能清潔能源電力股份有限公司

(於中華人民共和國註冊成立的股份有限公司)
(A joint stock company incorporated in the People's Republic of China with limited liability)
(Stock Code: 00579)
(股份代號: 00579)

16 January 2024

Dear registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Beijing Jingneng Clean Energy Co., Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.jncec.com and the HKEXnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications (Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications^(Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to incec.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the Board

Beijing Jingneng Clean Energy Co., Limited ZHANG Fengyang

Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07 條,北京京能清潔能源電力股份有限公司(「**公司**」) 謹此通知 関下,公司已採用以電子方式發布公司通訊(「**公司通訊**」)之安排,該公司通訊是指公司發布或將要發布以供其任何證券的持有人參照或採取行動的任何文件,包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函和 (f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.jncec.com 和披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊^(機計),公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者,閣下也可以簽署回條並交回公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,公司未來將以印刷本形式發送可供採取行動的公司通訊 ^(編註)。

- 若 閣下希望收取公司通訊之印刷版,請填妥回條或發送電子郵件至 <u>incec.ecom@computershare.com.hk</u>,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注 意,收取公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。
- 如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電股份過戶處(852)2862 8688 查詢。

承董事會命

北京京能清潔能源電力股份有限公司 張鳳陽

董事會主席

2024年1月16日

Personalized QR Code 專屬二維碼

REFLIEVEN LIN	REPLY	FORM	回條
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To: Beijing Jingneng Clean Energy Co., Limited (the "Company") (Stock Code: 00579) c/o Computershare Hong Kong Investor Services Limited (the "Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

北京京能清潔能源電力股份有限公司(「公司」)(股份代號:00579) 經香港中央證券登記有限公司 (「股份過戶處」)

CCS7340

香港灣仔皇后大道東 183 號

合和中心 17M 樓

(Please **choose ONLY ONE** of the options below) (請從以下選項中**只選擇其中一項**)

Option 1: Provide your email address for receipt of future Actionable Corporate Communications* of the Company via electronic dissemination by scanning your personalized QR code

選項1:

掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司未來通過電子方式 發佈的可供採取行動的公司通訊

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 , 閣下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications* of the following listed				
company via electronic dissemination				
選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址,以確保收到以下上市公司未來通過電子方式發佈的可供採取行動的公司通訊。				
Name of securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:				
Beijing Jingneng Clean Energy Co., Limited				
北京京能清潔能源電力股份有限公司				
Email address 電郵地址: (Note 3 / 附註 3)				
Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "\sqrt{"}" in the below box if applicable)				

Option 3: I/we hereby request for receipt of	of Corporate Communications* in printed form (Plea	ase mark "✓" in the below box if applicable)	
	 刷版 (如適用・請在以下方格內劃上「✓」號)		
收取未來公司通訊"的印刷本,並已知悉本指	rinted copy and noted that this instruction is valid only for one y 示由收取指示日期起計一年內有效。 <i>(附註:9</i> Printed Chinese version 中文印刷本 Printed E		
Signature(s): (Note 1)	Contact number:	Date:	

簽名: (附註 1)

聯絡電話號碼:

日期:

olete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 關下之所有資料。如鳳聽名股東·則本回條須由所有聯名殷東聯合簽署·方為有效。

Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確·則本回條將會作廢。

If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications*, Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder. 如公司沒有收到 閣下的有效電子郵件地址 閣下將無法收到有關發佈公司通訊。的通知。可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其最如何行使其有關證券持有人的權利或做出選擇的公司通訊。

型公司沒有收到 團 形的有效電子部件地址。 團 下海無法從到有關發佈公司總計中的總知。 的铁玻璃灯 動的公司總訊接任例涉及要求餐行人的磁券有有人指示具模如何扩使具有關證券符有人的權利或做出選擇的公司總訊。 財 you provide more than one email address will reply form and/or other means, only the latest one email address will be registered.

如 圖 下遊總三遊總一臺影、回線及凍臭地方式提供多於一個的電子影件地址、另本 圖下屬接提供的電子影件地址,將會被用於登記。 好 you mank """ in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received.

如 圖 下在護海 3 方指的劃上 [7] 意。 那不會有電子影件地址接登記。只有公司越那的印刷报整被收取。 For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.

参会存接,在本回接上的任何额外指示,公司那个子虚理。 Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the Interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

accounts together with a copy of me duations report and, where approximent, (e) a similarly induction report, (f) a printy from (f) a printy from 原来另有证明。公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於(a) 董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b) 中期報告及其中期報告摘要(如 適用);(c) 會議應知;(d) 上市文件;(e) 通過和 (f) 委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data or this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」與香港法例第 486 章 (個人資料(私隱)條例)(「 (私隱條例)」)中「個人資料」的涵養相同。

Your Personal Data provided in this Reply Form will be used in counterion with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data possess, as a sea of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.

國下於本回條所提供的個人資料新用於包括但不限於)海陽公司以產子方式發布公司通訊及就,國下持有的公司證券有關的其他事宜上與 國下聯絡。國下是自顧向公司提供個人資料。若 國下未能提供定與資料。公司可能無法處理 國下本在本回條大所越的指示及《愛要》。

Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

period as may be necessary for our verification and record purposes.
A公司司就任何所說明的用途或在法例规定的情况下,著 南下的個人資料按橐或轉移絵本公司的附屬公司、股份過戶處、及/或其他公司或團體,並將在適當期間保留該等個人資料作核賽及紀錄用途。
You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 1/M Floor, Hopewell Centre, 183 Queen's Road East, Wanchani, Hong Kong or by email at PrivacyOfficer@computerslare.com.lb.
图下有機模像(抗療機例)的條文直爾及或條效 關下的個人資料、任何該受量限及過後交個人資料的要更均減以需面方式患者歪股的過戶處(也此為看影響行星而方態更)1/M 使了的香港陽私主任提出,或發送電郵至

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

間下寄向此向條時,請將郵客標籤煎貼於信封上 如在本港投寄。 閣下無需支付郵費或貼上郵票

Mailing Label 郵寄標籤